

**Agenda for the 32nd meeting of the Ocean Facilities Exchange Group (OFEG)****Meeting to be held at Texel on 14 and 15 May 2014.**

**Attendees:** Juanjo Danobeitia, Colin Day, Henk de Haas, Erica Koning, Klas Lackschewitz, Olivier Lefort, Per Nieuwejaar, Miki Ojeda, Odd-Jarle Pollen, Olivier Quedec, Barbara Tanner, Beth Woodward

**Meeting place:**

*The meeting will start at 09:00hrs on Wednesday and will end Thursday at 12:00 hrs. OFEG Dinner will be on Wednesday at 19:00hrs at Restaurant Peek.*

The order of items on this agenda may change: as appropriate. Any additions welcome

**Agenda**

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|----|---|--------------|
| 1  | Welcome & introductions   | Koning       |
| 2  | Management issues, including new members  | Koning       |
| 3  | Approval of minutes and matters arising   | Woodward     |
| 4  | Update of the OFEG activity document and barter balances  | All partners |
| 5  | Update on OFEG cruise programmes in 2014 and 2015   | All partners |
| 6  | Feedback on recent and planned barter cruises (incl. any clearance issues)  | All partners |
| 7  | Bartering technicians within OFEG   | Day/Woodward |
| 8  | OFEG members: ship issues, fleet and major equipment changes  | All Partners |
| 9  | Development of ROVs and AUVs in OFEG and future collaboration   | Day/Woodward |
| 10 | New barter & training berth opportunities   | Lefort       |
| 11 | OFEG website  | All partners |
| 12 | Revision of OFEG ship deployment information  | All partners |
| 13 | Cruise Planning Software at NERC  | Woodward/Day |
| 14 | OFEG-TECH <ul style="list-style-type: none"> <li>• TOBI</li> </ul>  | Day          |
| 15 | Any Other Business <ul style="list-style-type: none"> <li>• Contact details</li> <li>• Future meetings</li> </ul> | Koning       |

Standard Information Papers

**Information Paper 1** – Proposed Barter Cruises (provided)

**Information Paper 2** – Ship Telephone Contact Numbers (provided)

**Information Paper 3** – OFEG Fleet Renewal Roadmap (to be provided)

**Meeting dates**

The Group has two meetings a year: a two-day meeting in the Spring and a one-day meeting in the Autumn. The date(s) for meetings are set well in advance to ensure that as many members as possible can attend. Meeting dates can only be changed at late notice if all members can attend on the proposed new date(s) and no one is financially disadvantaged by the change.

Future meeting venues/dates: Autumn 2014: France + OFEG-TECH  
Spring 2015: UK  
Autumn 2015: Spain + OFEG-TECH  
Spring 2016: Germany  
Autumn 2016: Norway + OFEG-TECH

**Barter exchange enquires protocol:**

Barter exchange enquires should only come from OFEG members (see contact details above), and any barter exchange enquiries from members of the science community should be directed back to the appropriate national OFEG member.